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**ELECTRICAL CODE**

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**[HISTORY: Adopted North Tarrytown Village Board 2-1-71 as revision of ordinance adopted 12-19-55. Subsequent amendments noted where applicable.]**

GENERAL REFERENCES

Building Code – See Ch. 10  
Demolition of buildings – See Ch. 15.  
Fire prevention – See Ch. 22.  
Housing standards – See Ch. 30.  
Sanitary Code – See Ch. 45.  
Zoning – See Ch. 62.  
Subdivisions – See Appendix, Part IV

ARTICLE I  
Purpose

§ 18-1. Purpose

The purpose of this ordinance is to safeguard life and property by regulating the manner of installation, alteration, removal and inspection of all electrical work in existing or proposed buildings and structures and the materials to be used therefore, and prohibiting any installation, alteration or removal or the use of any materials which do not comply with such regulations; providing for the licensing of electrical contractors and giving to the Building Inspector of the Village of ~~North Tarrytown~~ Sleepy Hollow the authority and power to enforce this ordinance.

ARTICLE II  
Wiring in Residence and Business Buildings

§ 18-2. Conformity to standards.

All electrical wiring for electric light, heat and power, and signal systems ~~having a voltage of over fifty (50) volts,~~ must conform to the rules and regulations of the National Electrical Code and the New York State Uniform Fire Prevention and Building Code.

### ARTICLE III

(Reserved)

#### **Board of Electrical Code Control**

##### **§ 18-3. ~~Creation of Board; membership~~**

~~There is hereby created a Board of electrical Control composed of five (5) members: one (1) a journeyman electrician, one (1) regularly engaged in the electrical contracting business, one (1) an inspector from the New York Board of Fire Underwriters, one (1) the Building Inspector of the Village of North Tarrytown or a builder of five (5) years' practical experience, and one (1) a representative of the utility supplying electrical energy to the Village of North Tarrytown. They shall be appointed by the Board of Trustees. Residence in the village shall not be required of the inspector from the New York Board of Fire Underwriters, nor of the utility representative; however, all other members of the Board of Electrical Control must be residents of the Village of North Tarrytown for at least six (6) months prior to the sate of his or their appointment to said Board.~~

##### **§ 18-4. ~~Terms of office.~~**

~~A. The term of office of said appointees shall be as follows:~~

- ~~(1) The inspector from the New York Board of Fire Underwriters, one (1) year.~~
- ~~(2) The representative of the utility supplying electrical energy to the village, one (1) year.~~
- ~~(3) The Building Inspector or a builder of five (5) years' practical experience, one (1) year.~~
- ~~(4) The electrical contractor, two (2) years.~~
- ~~(5) The journeyman electrician, three (3) years.~~

~~B. At the expiration of each of the stated terms, the appointments shall be for three year terms, excepting the inspector for the New York Board of Fire Underwriters and the utility representative, who shall be appointed annually.~~

##### **§ 18-5. ~~Number of members for quorum; nature of business.~~**

~~Three (3) members of said Board of electrical Control shall constitute a quorum for the transaction of all business. It shall be the duty of the Board of electrical Control to examine all applicants desiring to engage in the business of an electrical contractor. Said~~

~~Board of Electrical Control shall examine applicants as to their practical knowledge of electricity as applied to the installation of electric light, heat and power, and signal systems having a voltage of over fifty (50) volts, the provisions of this code and amendments thereto, and the standards of the National Electrical Code approved by the American Standards Association.~~

ARTICLE IV  
Duties and Authority of Building Inspector

**§ 18-6. Code enforced by Building Inspector.**

This ordinance shall be enforced by the Building Inspector in the Village of ~~North Tarrytown~~ Sleepy Hollow. The Building Inspector shall deputize one (1) or more regular certified inspectors of the New York Board of Fire Underwriters or other duly qualified licensed electrician as his Deputy Electrical Inspector or Inspectors Electrical Inspection Agency of all electrical installations as provided for in the ordinance.

The Electrical Inspector shall be a person which is a member of the International Association of Electrical Inspectors (IAEI) and applies the National Electrical Code (NEC) as the standard for inspection and certification, who is authorized by the Building Inspector to make inspections and reinspections of all electrical installations described in this chapter and to recommend approval or disapproval of the same.

**§ 18-7. Conflict of interest.**

It shall be unlawful for the building Inspector or any of his deputies to engage in the business or the sale, installation or maintenance of electrical wiring, electrical devices or electrical equipment, either directly or indirectly, and shall have no financial interest in any concern engaged in such business in the Village of ~~North Tarrytown~~ Sleepy Hollow at any time while holding the office of Building Inspector.

**§ 18-8. Authority granted to Building Inspector.**

The Inspector or his authorized deputy shall have the right during reasonable hours to enter any building in the discharge of his official duties, or for the purpose of making any inspections or tests of the installation of electrical wiring, electrical material, apparatus, fixtures or appliances contained therein, and shall have the authority to order the turning off or disconnecting by the utility from the source of supply all electrical currents after notice to landlord, tenants and occupants, and cause to be cut or disconnected in cases of emergency any wire where such electrical currents are dangerous to life and property or may interfere with the work of the Fire Department until such wiring, services and equipment and their installation have been made safe as directed by him.

ARTICLE V  
**Inspection Certificate**

**§ 18-9. Issuance of inspection certificate.**

Upon the completion of the installation of the electrical wiring, devices and equipment, it shall be the duty of the person, firm or corporation installing the same to notify the Building Inspector, or his legal deputy, who shall inspect or cause to be inspected the installation promptly after such notice is given, and issue to such person, firm or corporation his temporary or final certificate and authorizing connection to the electrical services and the turning on of the current and the use of the installation, and shall send written notice of such authorization to the public utility corporation furnishing the electrical service. When a certificate is issued authorizing the connection and use of temporary work, such certificate shall be issued to expire at a stated time and shall be revoked by the Building Inspector at his discretion. A temporary or final certificate may be issued authorizing the connection and use of certain specified portions of any uncompleted installation. Such a temporary certificate shall be revocable at the discretion of the Building Inspector or his legal deputy.

If, upon inspection, the installation is not found to be fully in compliance with this ordinance, the Building Inspector or his legal deputy shall forward to the person, firm or corporation installing the wiring a written notice stating the defects which have been found to exist.

ARTICLE VI  
**Review of Decisions**

**§ 18-10. Procedures for review.**

When the Building Inspector or his legal deputy condemns all or part of any electrical installation, the owner may, ~~within five (5) days~~ after receiving written notice from the Building Inspector or his legal deputy, file a petition in writing for review of said action of the Building Inspector or legal deputy with the ~~Village Clerk~~ New York State Department of State, Division of Code Enforcement and Administration, ~~upon receipt of which the Board of Electrical Code Control at its next regular meeting shall proceed to determine if the said electrical installation complies with this ordinance, and shall make a decision in accordance with its findings.~~

ARTICLE VII  
**Concealed Wiring**

**§ 18-11. Inspection required before completion.**

When any part of a wiring installation is to be concealed from view by the permanent placement of parts of the building, the person, firm or corporation installing the wiring shall notify the Building Inspector or his authorized deputy, and such parts of the wiring installation shall not be concealed until they have been inspected, provided that on large installations where the concealment of parts of the wiring proceeds continuously, the person, firm or corporation installing the wiring shall give the Building Inspector or his legal deputy due notice, and inspection shall be made periodically during the process of work.

## ARTICLE VIII Permits

### § 18-12. Permits required: exceptions.

No wiring device or equipment for the transmission, distribution or utilization of electrical energy or light, power and/or heat shall be installed in or on any building or structure or premises, no shall any alteration or addition be made in any such existing wiring devices or equipment, without first securing a permit therefore from the Building Inspector, except as follows:

- A. No permit or notice shall be required for minor repair work, such as repairing flush or snap switches, replacing fuses, changing lamp sockets and receptacles, taping bare joints and repairing drop cords or the connection of portable devices to suitable receptacles which have been permanently installed.
- B. No permit shall be required for maintenance and repair work or for the installation of electrical wiring, devices or equipment to be installed on the premises of a person, firm, corporation or institution regularly employing on (1) special licensed electrician, as specified in Article X, §18-17.
- C. No permit shall be required for the installation of electrical wiring, devices or equipment to be installed by or for a public utility corporation for the use of such corporation in the generation, transmission, sale or use of electrical energy or for the use of such corporation in the transmission of intelligence.
- D. No permit shall be required for electrical work done for the United States Government, the State of New York or its political subdivisions or that such work is inspected by said government or political subdivisions if done by a licensed electrical contractor.

### § 18-13. Permit fees. [Amended 8-16-1994 by L.L. No. 11, 1994]

The fee for each permit shall be based on the cost of the job. The fee shall be established and determined by the Board of Trustees from time to time and set forth in the Appendix, Part V, herein.

**§ 18-14. Application for inspection, copy required.**

A copy of the application for inspection ~~by the New York Board of Fire Underwriters~~ must be submitted when applying for a permit for electrical work to be done in the Village of ~~North Tarrytown~~ Sleepy Hollow, New York.

ARTICLE IX  
**Connection of Installation**

**§18-15. Certificate of approval required.**

- A. It shall be unlawful for any person, firm, corporation or institution to make connection from a source of electrical energy to any electrical wiring, device or equipment until a certificate of approval has been issued authorizing such connections and the use of such wiring devices or equipment.
- B. It shall be unlawful for any person, firm or corporation or institution to make connection from a source of electrical energy to any electrical wiring, device or equipment which has been disconnected or ordered to be disconnected by the Inspector, or the use of which has been ordered by the Building Inspector or his legal deputy to be discontinued, until a certificate of approval has been issued by him authorizing the reconnection and use of such wiring, device or equipment.

**§ 18-16. Temporary permit may be issued.**

The Building Inspector or his legal deputy shall have power to issue a temporary permit for connection service in time of emergency.

ARTICLE X  
**Electrical Contractors**

**§ 18-17. Definitions.**

ELECTRICAL CONTRACTOR – As used in this ordinance, means any person, firm or corporation who is licensed in ~~the Village of North Tarrytown~~ Westchester County engaged in the business of installing or altering, by contract or otherwise, electrical wiring, devices or equipment for the utilization of electricity supplied for light, heat or power, and the term “electrical contractor”

does not include employees employed by such contractor to do or supervise such work.

~~SPECIAL LICENSED ELECTRICIAN—As used in this ordinance, shall mean a person employed by a person, firm, corporation or institution which has one (1) or more electricians regularly employed, and a special license shall be issued under his name delegating him sole responsibility for all electrical work done on the premises only.~~

~~The fee for this special licensed electrician shall be twenty five dollars (\$25.) and shall be renewed by January 1 of each succeeding year on the payment of twenty five dollars (\$25.) An examination will be required for this special licensed electrician.~~

**§ 18-18. Registrations License.**

It shall be unlawful for any person, firm, corporation or institution to engage in the business of electrical contractor, as herein defined, without being licensed as an electrical contractor in the manner hereinafter set forth in the Village of North Tarrytown County of Westchester.

**§ 18-19. Application and registration of applicant. (Reserved)**

~~Any person, firm, corporation or institution desiring to engage in the business of electrical contractor shall apply for registration to the Village Clerk.~~

~~Upon the filing of such application or upon other satisfactory examination of the applicant in proper form and the payment of the registration fee fixed herein, the Board of Electrical Control shall submit to the Board of Trustees a written report pertaining to the qualifications of the applicant, with its recommendations in favor of or rejection of the license of the applicant. The Village Clerk shall issue to the applicant a license which will authorize the applicant to engage in such business for the year in which it is issued. The Village Clerk shall keep a suitable record of such registrations.~~

~~All persons, firms, institutions or corporations residing in or having their principal place of business in the Village of North Tarrytown, who have regularly engaged in the electrical contracting business for a period of five (5) years prior to the effective date of the Electrical Code, shall be entitled to register and qualify as electrical contractors under this code without examination, provided that such registration is made by them within thirty (30) days from the effective date of this Electrical Code. All those electrical contractors who so not meet the qualifications set forth above, or who fail to apply within the time limit set forth, must be examined by the Board of Electrical Control before being issued a license.~~

**§ 18-20. Fees. (Reserved)**

~~A. A fee for a license as an electrical contractor shall be seventy five (\$75.), which sum shall be paid by the applicant to the Village Clerk at the time of making application. This fee shall entitle the applicant to take a second examination in the event of his failure to pass the first examination.~~

~~—The applicant, if he fails the first examination, must apply and take a second examination within a three month period from the date of first examination; otherwise, the fee is forfeited. [Amended 7-7-87 by L.L. No 10, 1987]~~

~~B. The license issued there under shall expire in the 31<sup>st</sup> day of December of the year in which it is issued but shall be renewed by January 1 each succeeding year upon the payment of fifty dollars (\$50.) If not renewed by January 1, another examination and fee of fifty dollars (\$50.) will be required.~~

~~C. Fees for certificates and inspections shall be paid by the electrical contractor or the person making the application.~~

**§ 18-21. License or registration reciprocity. (Reserved)**

~~A. An electrical contractor who is a bona fide holder of a certificate of registration or license duly issued to him by some other municipality in the State of New York shall be entitled to a license for electrical work upon filing with the Building Inspector a certified copy of said certificate of registration or license issued by said municipality, provided that the municipality issuing such registration or license recognizes in a reciprocal manner licenses issued by the Building Inspector to electricians, and upon payment of fee of fifty (\$50.), and shall be renewed by January 1 of each succeeding year on the payment of fifty dollars (\$50.). [Amended 5-1-1990]~~

~~B. All applications for reciprocal licenses must be reviewed, and all reciprocal licenses must be approved by the North Tarrytown Electrical Board.~~

**§ 18-22. Notice of change of address. (Reserved)**

~~—Whenever an electrical contractor shall retire from business or remove his place of business from the place named in his application for a license, the Building Inspector shall be notified of such retirement or removal and shall be given the address of the new place of business in case of removal.~~

**§ 18-23. License restricted to individual.**

No electrical contractor shall directly or indirectly allow his license to be used in connection with work not actually done by him and under his supervision.

**§ 18-24. Revocation of license. (Reserved)**

~~Upon presentation by the Building Inspector to the Board of Electrical Code Control of charges that a holder of a license as an electrical contractor has willfully and persistently violated any provisions of this ordinance or is incompetent to comply with such provisions, the holder of the license shall be notified, and, failing to take cognizance of notification of violations, the Board of Electrical Code Control shall fix a time and place for a meeting to consider such charges and shall notify the holder of such license to be present at such meeting. Such notification shall be in writing and shall be delivered at least five (5) days in advance of the meeting. Service by registered mail shall be equivalent to personal service.~~

~~If, upon a hearing by the Board of Electrical Code Control of all evidence offered, it shall be decided by the Board that said holder of license has willfully and persistently violated any of the provisions of this ordinance, or by continued violation has proven his incompetence to comply with any of the provisions of this ordinance, then the Board shall revoke the license of said holder. When a license has been revoked a new license shall not be granted to the same person, firm or corporation until a period of at least thirty (30) days has elapsed after such revocation.~~

~~The suspension or revocation of any local license carries with it the suspension and revocation of any certified copies of the same, no matter where filed. A contractor must immediately withdraw all such certified copies should his original license be suspended or revoked. In the event of a contractor continuing to do business where such license is required, he shall be guilty of fraud and subject to any and all penalties involved.~~

## ARTICLE XI Liability for Damages

### § 18-25. Responsibility.

- A. This ordinance shall not be construed to relieve from or lessen the responsibility or liability of any party owning, operating, controlling or installing any electrical devices and/or equipment, or damages to persons or property caused by any defect therein, nor shall the village be held as assuming any such liability by reason of the inspection authorized herein, or certificate approval issued as herein provided.
- B. Any person, firm, corporation or institution applying for a permit license or reciprocal license must leave file with the permit application Village Clerk a certified copy of liability and workmen's compensation insurance with minimum per occurrence limits of five hundred thousand dollars (\$500,000.). The license for any person, firm, corporation or institution permit shall be immediately revoked upon failure to maintain said insurance. [Amended 7-18-89 by L.L. No. 8, 1989]

ARTICLE XII  
Penalties

**§ 18-26. Penalties for offenses.**

Any person, firm, corporation or institution who shall fail to comply with any of the provisions hereof shall, upon conviction thereof, be subject to a fine or civil penalty of not ~~less~~ ~~more~~ than two hundred fifty dollars (\$250.) nor more than one thousand five hundred dollars (\$1,500.), for each offense, together with the costs of prosecution, or to imprisonment not exceeding six (6) months, or both, and in addition thereto, such violation shall constitute disorderly conduct, and any person committing such violation shall be a disorderly person; For subsequent violations, the penalty shall be increased to not less than five hundred dollars (\$500.) nor more than two thousand five hundred dollars (\$2,500.) ~~and if such person, firm, corporation or institution is licensed as an electrical contractor, as provided for in this ordinance, such license may be revoked.~~ Each and every day that such violation continues shall constitute a separate offense.

ARTICLE XIII  
Repeal, Separability, When Effective

**§ 18-27. Repeal of inconsistent ordinances.**

Any ordinance or part of any ordinance inconsistent with the provisions of this ordinance is hereby repealed.

**§ 18-28. Separability.**

Should any section or provision of this code be found unconstitutional or invalid by any court of competent jurisdiction, such decision shall not affect the validity of the code as a whole, or any part thereof other than the part so decided to be unconstitutional or invalid.

**§ 18-29. When effective.**

This ordinance shall take effect as provided by law.